

Photo Guidelines:

1. Obtain permission from the subjects for all photographs. Permission must be obtained in circumstances that ensure that the subjects are not coerced in any way and that they understand that their image might be disseminated as part of Utah Humanities reporting and marketing materials.
2. Do not submit photos of minors or vulnerable populations without express written permission from their legal guardians. If the subject does not speak English, you need to ask for permission in their first language, which may require a translator. Unless your event is targeted to youth audiences, it is best to stick to photos of adults.

What We Want

- Active engagement from the subjects/audience/participants.
- Colorful photos are more eye-catching.
- Clear depiction of what the organization or event is about.
- Candid moments (ideally without food or masks).
- High-resolution – don't take photos that are "zoomed-in".



Grant Event Photo/Video Release Form

Photographer Information:

Full Name (please print): _____

Email address: _____

Photo Information:

Event Title: _____

Location/Event Venue: _____

Date of Event: _____

Grantee organization: _____

Grant Number (PG24.xx) : _____

I, _____, consent to the unrestricted use, by Utah Humanities (and those acting with its permission and authority), of any media submitted, in whole or in part, unlimited use, for all purposes in any form or medium, including, without limitation, its use through or on any electronic media, including the Internet.

I waive any right to inspect or approve the finished product or products or the advertising copy or printed matter that may be used with the finished media. Further, I relinquish all rights, titles, and interest I may have in the finished media, negative(s) and reproduction to any publication.

I hereby release Utah Humanities from any and all claims in connection with the media, including any and all claims of libel.

Please initial:

_____ I am over the age of 18. I have read the above and fully understand its contents.

Photographer Signature: _____



MINOR (CHILD) PHOTO RELEASE FORM

I, _____, the parent or legal guardian of _____ [Child] give Utah Humanities my permission to use the photographs taken at this event for any legal use, including but not limited to: publicity, copyright purposes, illustration, advertising, and web content.

I waive any right to inspect or approve the finished product or products or the advertising copy or printed matter that may be used with the finished media. I also relinquish all rights, titles, and interest I may have in the finished media, negative(s) and reproduction to any publication. Furthermore, I understand that no royalty, fee, or other compensation shall become payable to me by reason of such use.

I hereby release Utah Humanities from any and all claims in connection with the media, including any and all claims of libel.

Parent/Guardian's Signature: _____

Date: _____

Child's Name: _____

Parent/Guardian's Name: _____

Phone Number or Email Address: _____

Photo Information:

Event Title: _____

Location/Event Venue: _____

Date of Event: _____

Photographer Name: _____



ADULT PHOTO RELEASE FORM

I, _____, give Utah Humanities my permission to use the photographs taken at this event for any legal use, including but not limited to: publicity, copyright purposes, illustration, advertising, and web content.

I waive any right to inspect or approve the finished product or products or the advertising copy or printed matter that may be used with the finished media. I also relinquish all rights, titles, and interest I may have in the finished media, negative(s) and reproduction to any publication. Furthermore, I understand that no royalty, fee, or other compensation shall become payable to me by reason of such use.

I hereby release Utah Humanities from any and all claims in connection with the media, including any and all claims of libel.

Signature: _____

Date: _____

Name: _____

Phone Number or Email Address: _____

Photo Information:

Event Title: _____

Location/Event Venue: _____

Date of Event: _____

Photographer Name: _____